

Planning Phase: 8-4 Weeks before move

Designate all items that need to be moved

Donate the items that you don't want to keep

Confirm parking arrangement for our moving truck

Reserve the moving elevator (if applicable)

Contact Insurance company to transfer Homeowner's insurance to new address

Contact friends, businesses & personal accounts who should be aware of your move

Request change of address from post-office

Cancel any local memberships

Arrange cut-off & activation dates for utility companies (Owensboro):

-Phone, Cable, Gas, Electricity, OMU, Water, Garbage

Packing Phase: 2 weeks before move

Finalize reservation for parking spaces for moving truck.

Finalize reservation for elevator.

Schedule an early morning closing with your lender.

Schedule your Storage units if necessary.

Set a goal when you begin to move of 1 room per day per person. Require more time for rooms with fragile items. (The Kitchen will take a while)

Leave the drawers full. It's less boxing. It takes up less space in the truck.

Boxes that aren't full aren't stackable. Stuff any remaining box space with paper or blankets.

Tape all boxes shut. Open boxes don't stack well.

Use large Garbage bags to pack soft items such as clothes, stuffed animals, and towels. (keep clothes on hangers, tie large garbage bag around hanger.)

Remember the heavier the item, the smaller the box. This will help the movers out.

Label all boxes with their destination room in your new home on the top and sides of each box. ****Pro-Tip**** Designate colors to the rooms of the new house and place color stickers on the items of furniture. The movers will then know immediately which room the item goes to.

Remove all items from the top of furniture.

All pictures are removed from the walls. Wrapping these ahead of time will save on move expense.

All breakable items are removed from dressers and desks.

Drain all equipment such as water hoses, , gas/oil lawnmowers, and propane tanks.

Make a plan to transport house plants & pets.

Have rugs and draperies cleaned and leave wrapped when returned.

Moving Day

Coffee

Make sure:

All loose items are in boxes

All vehicles are out of the way of the moving truck

Pets and Children are safely out of the way

All electronics are unplugged from a power source and tape cords to the unit.

All linens are removed from beds and put in garbage bags or dresser drawers.

Check all rooms to make sure nothing is left behind.

Have keys to any storage units the movers will need access to.

Before leaving the House make sure:

shut off A/C

Turn off lights

The Windows are shut and locked

Transfer the house keys over

Check for items left behind

Leave us a great review on Google/Facebook

Take a selfie or family picture, & post it to our Facebook Page @

#FirehouseMovingCompany